



Department of Energy
Strategic Petroleum Reserve Project Management Office
900 Commerce East
New Orleans, Louisiana 70123

April 18, 2006

To Prospective Offerors:

**REQUEST FOR PROPOSAL DE-RP96-06PO92716 FOR TECHNICAL AND
MANAGEMENT SUPPORT SERVICES IN SUPPORT OF THE STRATEGIC
PETROLEUM RESERVE PROJECT MANAGEMENT OFFICE**

You are invited to submit to the U.S. Department of Energy (DOE) a priced proposal for technical and management support services in support of the Strategic Petroleum Reserve Project Management Office (SPRPMO). The specific work requirements are set forth in Part I - Sections "C", and "H", and Part III - Section "J" of the solicitation.

This acquisition is a 100 percent competitive 8(a) set aside for small disadvantaged business firms who meet all of the eligibility requirements of the Small Business Administration 8(a) Program under North American Industrial Classification (NAIC) Code 561110, Office of Administrative Services, \$6 million for the proposed acquisition.

It is anticipated that a Performance-Based Cost-Reimbursement service contract containing Award fee arrangement will result from the competitive negotiated process. The contract period is addressed in Part I - Section F of the solicitation.

Instructions for preparing proposals are contained in Part IV – Sections K and L of the solicitation.

Proposals must be received by 3 p.m., local time, on May 22, 2006. The proposal shall include all information required in Part IV - Sections K and L of the solicitation.

This Request for Proposal (RFP) does not commit DOE to procure or contract for any services. Proposal preparation costs as a result of this solicitation will not be borne by the Government.

Enclosure 1 to this letter is a response form which will signify your intent as regards to this solicitation. You are requested to complete and return this form as soon as possible after receipt.

The designated Government representative for this RFP is Chris Silva who can be reached at (504) 734-4561 or the undersigned who can be reached at (504) 734-4760. Department of Energy's e-center: www.pr.doe.gov is the E-mail address for this solicitation for questions and comments.

Sincerely,

FE-4451(JFrancois)

Joyce B. Francois
Contracting Officer

Enclosure